

**JOB TITLE:** Regional Manager  
**REPORTS TO:** Area Director  
**POSITION:** Fulltime Exempt  
**LOCATION:** Knoxville, TN

### OVERVIEW

CarePortal (CP), a ministry initiative of The Global Orphan Project (GO Project), is a connective technology platform uniting an interdenominational network of Christian churches collaborating with each other and child welfare systems for the good of children and families in crisis in their community. This network is supported by a team that develops relationships, infrastructure, and technology to empower each participating church. The goal is transformation in the lives of hurting children/families, the Church, and child welfare. Learn more at [www.careportal.org](http://www.careportal.org).

### POSITION SUMMARY

The Regional Manager is a key position on the CarePortal team. This individual develops and maintains a network of child serving agencies as requesters, church and community responders, and Implementing Partners in their assigned county(ies). The Regional Manager's primary focus is to facilitate training and support for church collaboration, agencies, and ministry partners in the region. This is done by developing and leading a CarePortal Team of community volunteers and church leaders, facilitating relationships within the CarePortal Network and monitoring the CarePortal platform to encourage and facilitate meaningful connections. This position is highly relational and requires strong communication and interpersonal skills. Prior knowledge and/or experience working collaboratively alongside the child welfare system is preferred. The Regional Manager is supported by the Area Director overseeing the assigned region.

### MAIN RESPONSIBILITIES (INCLUDING BUT NOT LIMITED TO)

#### Cross Network Training & Support

- Recruit, train, and equip churches to make meaningful connections through the CarePortal network
- Identify, develop, and support volunteer Community Coordinators (approx. 1 Coordinator per 10 active churches)
- Empower and coach each Coordinator to form Active Communities and host regular gatherings
- Cultivate relationships with community partners to provide resources to strengthen the network
- Identify, train and equip Connecting Churches to serve in areas of highest need

#### Platform Training & Support

- Support Ambassadors as they work directly with churches to engage, empower and equip congregations
- Facilitate technology and process training for Ambassadors, Coordinators and Implementing Partner leadership
- Maintain positive, collaborative relationships with implementers, ambassadors, church and community partners
- Report issues and recommend enhancements to Area Director

### Agency Training & Support

- Identify potential Requesting Agencies and facilitate agency enrollment
- Ongoing training and support of agency staff and leadership
- Maintain positive, collaborative relationship with agency partners

### SKILLS AND QUALIFICATIONS

- Committed to following Jesus and mobilizing others to serve His Kingdom
- Passionate & competent in engaging the whole Church to care for children and families in crisis
- Dedicated to GO Project's Mission and Core Values
- Clear sense of calling to this role in this organization
- Skilled facilitator of community gatherings and meetings
- Skilled communicator of information and invitations facilitating network growth
- Technology proficient (including Google Suite, Microsoft Office, Zoom, and others)
- Relationally connected and committed to follow through
- Self-initiator able to work independently
- Some experience presenting and teaching preferred
- Actively engaged in a church and trusted by church leadership to serve in this role
- Able to dedicate 20 hours/week (PT) in a flexible manner, working around meetings with the key players in the network
- Ability to communicate effectively and lead in coordinated efforts to collaborate with church, agency, and community partners
- Willingness to learn and disciple others to serve vulnerable children and families with empathy and dignity

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The above description is not intended to be comprehensive, but rather a focused list of priorities. This full-time, exempt role, like ministry, is relentless. Success provides the opportunity to not only build a career, but also bring much-needed support and care to local children and families in crisis in Tennessee and around the world. Successful candidates, like all GO Project team members, are expected to live and work consistent with GO Project's vision, mission, and values.

The Global Orphan Project is a 501c3 non-profit located at 3161 Wyandotte, Kansas City, MO 64111.

GO Project associates are at-will employees.

For consideration, email your resume, references, and cover letter to: [careers@goproject.org](mailto:careers@goproject.org)

[www.goproject.org](http://www.goproject.org) [www.careportal.org](http://www.careportal.org)