



**JOB TITLE:** CarePortal Regional Manager  
**HIRING MANAGER:** Regional Director – Southeast Atlantic USA  
**REPORTS TO:** Florida Area Director – Florida, Southeast Atlantic  
**POSITION:** Full-time exempt  
**LOCATION:** Florida, Southeast Atlantic

## OVERVIEW

CarePortal, a ministry initiative and care-sharing technology platform of The Global Orphan Project (GO Project), facilitates care connections with a growing network of interdenominational local churches collaborating with each other and the child welfare system for the good of children and families in crisis in their communities. This network is supported by a team that develops relationships, infrastructure, and technology to empower each participating church. The goal is transformation in the lives of vulnerable children/families, the Church, and child welfare, such that we move together, from a culture of child welfare to a culture of child and family well-being. Learn more at [www.careportal.org](http://www.careportal.org).

## POSITION SUMMARY

The Regional Manager is a key position on the CarePortal (CP) field team which dedicates 40 hr/week (FT). Regional Managers recruit, train, support, and build trust with churches, requesting agencies, collaborative ministry partners and the community at-large. This is done by developing and leading a team of community volunteers and church lay leaders, pursuing strategic partnerships within the CarePortal network, and monitoring the CarePortal platform's local performance to encourage and facilitate meaningful connections. The Regional Manager is supervised and supported by the Area Director. The role requires relational and operational strengths to drive collaboration across partner ministries, denominations, and child welfare agencies. One would thrive in this role if (s)he is committed to Jesus and the Church, likes people, and has administrative and technical gifts for managing processes and developing strong relationships.

## MAIN RESPONSIBILITIES (INCLUDING BUT NOT LIMITED TO)

### Network Training and Support

- Identify, Enroll and Train “Active Community” (Implementing Partners, Agencies, Churches, and Key Partner Roles) on CarePortal Technology.
- Develop and support CarePortal IP ministries, increasing their engagement of the local Church and its capacity to serve vulnerable children and families
- Mobilize, train, and support IP Staff Teams, across the State of Florida, for effective implementation
- Empower and coach IP-Regional Managers to form & build “Active Communities”
- Expose partners to child welfare training and connecting opportunities
- Support & train Ambassadors, Point People and Network IP Leaders as they work directly with churches to engage, empower, and equip congregations
- Identify Requesting Agencies and facilitate Agency enrollment
- Ongoing training and support of Agency staff and leadership on CarePortal Technology
- Manage a complex organization with limited direct supervisory authority over partner organizations
- Drive quantitative and qualitative improvement in key ministry metrics
- Grow child serving capacity of the Network through building a strong ecosystem
- Develop and host regular community meetings and gatherings
- Attend and encourage partners to attend CarePortal National Calls, Field Training, Proficiencies, etc
- Report issues and recommendations for platform improvements and ministry enhancements to the Area Director
- Light fundraising responsibilities

## Reporting

- Tracking all trainings, webinars, appointments, conferences, field training with recorded attendance & durations
- Weekly Summary Report of key metric data for assigned relationships & areas
- Monthly Training End-User Reporting for assigned relationships & areas
- Quarterly Checkpoint updates on CarePortal Implementation for assigned relationships and areas

## SKILLS AND QUALIFICATIONS

- Committed to following Jesus and mobilizing others to serve His Kingdom, and doing so with a Kingdom mindset dedicated to Unity in the Church and Community
- Dedicated to The Global Orphan Project's Mission, Vision and Core Values
- Passionate about empowering local churches to care for children and families in crisis
- Professional countenance to mobilize and organize others through servant leadership and excellence
- Clear sense of calling to this role in the GO organization
- Aggressive learner with ability to apply and teach CarePortal to a diverse audience
- Demonstrated record of operational effectiveness achieved through collaboration
- Effective communicator with ability to communicate across diverse audiences with clarity and humility
- Technology proficient: MS Office, Google software, internet research, navigating and maintaining database, and ability to quickly learn new programs and systems.
- Strong bridge builder and contributor in team environments
- Strong time management and organizational skills
- Self-starter, able to work independently
- Willingness to give and receive feedback and direction
- Willingness to conduct overnight business travel not to exceed 20% of time
- Minimum of 3 years experience leading others in an organizational setting

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The above description is not intended to be comprehensive, but rather a focused list of priorities. This role, like the non-profit ministry, is relentless. Success provides the opportunity to not only build a career, but also bring much-needed support and care to local children and families in crisis in Kansas City and around the world. Successful candidates, like all GO Project members, are expected to live and work consistent with GO Project's vision, mission, and values.

The Global Orphan Project is a 501c3 non-profit located at 3161 Wyandotte, Kansas City, MO 64111.

GO Project associates are at-will employees.

For consideration, email your resume, references, and cover letter to: [careers@goproject.org](mailto:careers@goproject.org)

[www.goproject.org](http://www.goproject.org) [www.careportal.org](http://www.careportal.org)